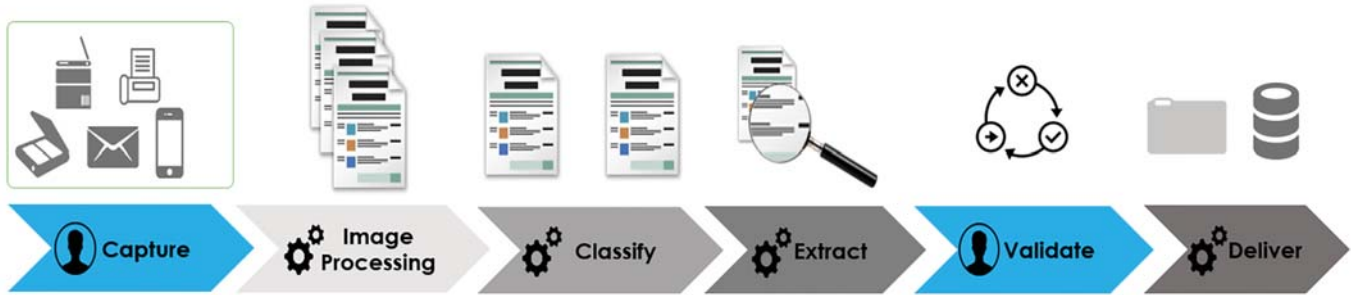EPHESOFT'S SMART CAPTURE® MAILROOM AUTOMATION SOFTWARE HELPS BUSINESSES AUTOMATICALLY CLASSIFY, SEPARATE, SORT AND EXTRACT DATA FROM PAPER, FAX AND ELECTRONIC DOCUMENTS. EPHESOFT MAKES BUSINESS CRITICAL INFORMATION AVAILABLE TO BUSINESS PROCESSES AND CUSTOMERS FASTER AND MORE ACCURATELY.

Capture → Image Processing → Classify → Extract → Validate → Deliver

AUTOMATION SERVICES

- **Products -** Ephesoft Transact

- **Solution -** Mailroom Automation

RESULTS

- Accurately Classify, Separate and Extract Data from Documents Automatically

- Speed Up Document Processing

- Reduction of Mailroom Costs

- Improved Productivity in Less Time

- Centralized Documents

- A digital mailroom represents a giant advance in productivity for an organization. The power of the Smart Capture Mailroom Automation workflow lies in its flexibility, functionality and incredible ease-of-use.

The Challenge

Mail-rooms can sometimes look like disaster zones, with documents flying in, out and all around! It's time someone simplified the process – so Ephesoft did. First, we looked at problems that plague most mail-rooms, time consuming tasks such as opening, recording and labeling all incoming documents.

But the process doesn't stop there. Identifying, sorting, photocopying and delivering to several departments, sometimes in different cities or even countries, is yet another process. What happens if an invoice or payment falls through the cracks and vanishes? Or even worse, a critical time sensitive document?

The right business decisions depend on thorough and timely information. When important mail is waiting to be processed, it slows down the entire company. From new orders, approvals, contracts and other important documents, decision-makers can't afford to wait for information.

The Solution

Smart Capture automated mail-room technology precisely and quickly identifies and sorts documents based on their content. It automatically distinguishes between invoices, orders, payments and any other forms of mail without inserting patch code pages or separator sheets. Your manual mail document/ distribution process can be transformed into an accurate, well-structured and productive business process.

Ephesoft's automation software delivers verifiable results to provide complete visibility into incoming documents and information through our Smart Capture user-friendly interface. We build successful business processes by enabling companies to track, review and modify their data.

Document Classification and Data Extraction

Document Classification

Ephesoft advanced capture solutions help businesses run more efficiently, increase information mobility and respond to changes in a cost effective manner.

By automatically classifying, separating, sorting and extracting data from incoming documents in paper and electronic formats, our Smart Capture solutions can identify the information you need without manual data entry, without time-consuming document sorting. Our classification and data extraction technologies allow organizations to automate and streamline document-based business processes. Ephesoft makes critical business information available to business systems and customers faster and more accurately.

Data Extraction

Every mistake using manual data entry costs your company valuable time and money. Ephesoft can instantly and accurately extract the data from the entire document, including line-by-line items. The system will validate this data with your Line of Business systems, flag exceptions, then direct the extracted data to appropriate internal systems for processing. Eliminate data entry duplications and delays; stop wasting time with double and triple entries and focus on more critical, high-value tasks.

Fast And Easy Implementations

Ephesoft's solution leads the competition with fewer samples required to perform classification and extraction. As few as 1-2 documents are needed compared to dozens of files with other vendors' software. This allows you to train the system in less time and naturally less cost.

Benefits

Large organizations that have numerous remote locations, either domestically or across the globe, will have no issue processing their incoming mail documents. That's because Ephesoft's Smart Capture® automated mail-room technology is 100% web-based, either on-premise or hosted.

The flexibility to access information via any workstation around the globe without installing or updating software at each station is a critical benefit. Freed from the frustration of waiting for an important piece of mail or a large order, employees can move on to more pressing tasks, such as customer service.

WHAT OUR CUSTOMERS ARE SAYING
"This solution has been a sea of change for us. We're moving toward paperless workflow and we've opened doors for scanning on the front end. It's a very positive change." -Susan Hartsock, Information Technology Supervisor - Mountain West Financial, Inc.

LEARN MORE
For a demonstration and solution presentation visit Ephesoft.com today.